



**Position Title:** Learning Farm Manager  
**FLSA Classification:** Non-Exempt (Hourly)  
**Reports to:** Executive Director and/or Associate Director  
**Compensation:** TBD based on experience  
**Benefits:** Health/Dental, 401k, PTO  
**Work Hours:** 36.25 hr per week

### **Jubilee Homes Urban Delights Community Learning Farm & Urban Delights Youth Farmstand Project**

*Urban Delights and Urban Delights Community Learning Farm* are intensive, practical youth entrepreneurial projects in which at-risk youth, aged 14-21, operate a collective of farm stands throughout the inner city where they sell their locally-grown organic fresh fruits and vegetables and other value-added products. Each provides youth with an educational experience that includes entrepreneurship, youth development, and leadership opportunities. The project is designed to contribute to inner-city neighborhoods by enhancing connections to local food systems, as well as by promoting urban agriculture, local economic development and the active participation of youth in their communities.

## **Position Description**

### **Learning Farm Manager**

The Learning Farm Manager has overall responsibility for successful operation of the Learning Farm. We are seeking a well-rounded individual with strong farming skills, and is committed to community-based food systems to manage our one acre Learning Farm. A key criteria for success is that participation in this project is meaningful for all community members, youth, volunteers and staff. Specific areas of responsibility include, but are not limited to:

#### ***Experience and qualifications:***

- Bachelor Degree in Sustainable Agriculture, Horticulture, Geology and/or related field preferred, but not required.
- Strong understanding of agricultural practices, crop planning, crop rotation, soil management, soil science and general ecological principles
- Excellent organizational and computer skills
- Must be able to work with and develop relationships with inner city youth, residents, and project partners. Must be familiar with city neighborhoods and programs.
- Comfort working in an Urban Community, and speaking and presenting in public about Urban Agriculture, and other relevant topics.
- Vehicle and Valid NYS Driver's License is required to complete job responsibilities
- Expertise in balancing physical labor, administrative duties and planning/guiding farm expansion
- Experience at an organization that works youth development, community engagement and/or urban agriculture preferred

#### **A. Responsibilities -Include but not limited to:**

- Assistance with orientating, supervising, recruiting, Urban Delight youth employees and volunteers for Urban Delight Community Learning Farm



- Reporting necessary information directly to the Urban Delights Program Manager, and will work directly with Site Supervisors, and Urban Agriculture Educator developing and facilitating a comprehensive orientation and agriculture training program for participants
- Coordinating all aspects of the Learning Farm's Day to day operations
- Planting, harvesting, and maintenance of farm
- Development and implementation of the crop plan, harvesting schedule, etc
- Operation of the greenhouse and hydroponic system
- Tracking of farm operations and data- harvest log, germination rate, planting schedule, planting map, compost production, etc.
- Assistance with planning special events; Annual Resource Drive/Earth Day, Community Days, Workshops, etc. for learning farm.
- Assistance with supervising and training youth while at the Learning Farm and undertaking any necessary disciplinary action.
- Research and Identify grant/funding opportunities for Learning Farm
- Ability to work some late afternoons, early evenings, and weekends

**Assistance with developing CSA with other local Urban Farms- Syracuse Grows**

- Organizing and maintaining Learning Farm materials and supplies
- Ensuring, to the extent possible, that the project aims to fulfill the designated impacts, outcomes and benchmarks determined by the Steering Committee, as well as meeting the requirements of funders.
- Preparing a final project report at (a) the end of the growing season
- Undertaking ongoing project planning, monitoring and evaluation in conjunction with the Steering Committee.